

ENVIRONMENTAL RESOURCES AND POLICY PhD. PROGRAM

APPLICATION GUIDELINES

We appreciate your interest in the Environmental Resources & Policy PhD program. Please submit the following:

All applicants:

- On-line application to the graduate school at <http://www.siu.edu/gradschl/>
- \$50 Application Fee – Payable online by credit card or mail check/money order payable to SIUC
- Environmental Resources & Policy Program Application
- Personal Statement/Goals Statement - One or two page description of your professional goals. Include in your statement the following information: Planned field of specialization, if any; type of professional position and career activities you hope to pursue after completing your degree program, relationship between previous training and experience and your goals, how the ER&P program of studies might help you achieve your stated goals.
- Curriculum Vita or Resume
- Transcripts from all colleges/universities attended - Originals in sealed envelopes or photocopies with an original school seal and original signature certified by the school you are presently attending, Registrar's Office, Controller of Exams, or a U.S. Educational Foundation. Mark sheets stamped by the department professor are not acceptable.
- Four (4) letters of recommendation in sealed envelopes or mailed directly to Environmental Resources & Policy
- GRE Report (can be sent from testing facility). Institution code 1726, no department code. GRE scores are required for admission to the program, fellowships and assistantships.

International Students also include:

- See International Students' Guidelines
- SIUC Financial Statement for Graduate International Students
- Copy of Passport page with typed legal name and birth date (If you do not have a passport, please send a note explaining why.)
- TOEFL Report (can be sent from testing unit). The test date should be within 24 months of the proposed term of admission. Minimum scores:
 - 550 Paper based
 - 213 Computer based
 - 80 Internet based
 - 6.0 IELTS

English Requirement:

International students who have recently completed at least 100 semester hours of graded course work in the U.S. by the time they enroll as a graduate student will satisfy the English language requirement. Completion of an intensive English program will not substitute for the TOEFL.

International students who have completed less than 100 hours of course work in the U.S. by the time they enroll, but submitted an Official TOEFL score meeting the minimum required score to the previous U.S. school when they were admitted there, as long as enrollment in the U.S. has been continuous, this will meet the English language requirement.

Students who have attended SIUC or other U.S. schools, but then returned home for an extended period of time, may be required to retake the TOEFL.

Deadlines:

In order to be considered for the financial assistance and admission, please adhere to the following deadlines when submitting your application material.

Fellowships – January 1st (the fellowships begin the upcoming fall semester)

Assistantships – March 1st for the fall semester and September 1st for the spring semester

Admission - June 1st for the fall semester and November 1st for the spring semester.

Contact information:

If you have any questions, please contact Ms. Dana Wise at dwise@siu.edu or (618) 453-7328.

Environmental Resources and Policy PhD program
Mail Code 4637
Southern Illinois University
405 W. Grand Avenue
Carbondale, IL 62901

INTERNATIONAL APPLICANTS

The name you put on your Graduate School application must be the same as it appears on your passport. If admitted, the name on the I-20 issued to you must also be as it appears on your passport. Your passport, application form, and I-20 must match. Therefore, you must submit a copy of the page in your passport that lists your name and date of birth.

TRANSCRIPT GUIDELINES *Please follow the guidelines for the country in which you attended school.*

Please note the following information regarding your transcripts. It is important these guidelines are followed when you request your transcripts so that no time is wasted in the application process. If these guidelines are followed, and the correct transcripts are sent according to the country where you attended school, then your transcript should be official and the application process will be completed in a reasonable amount of time. If you have questions, please feel free to contact the department or the Graduate School.

CHINESE APPLICANTS: Must submit copies of transcripts and diplomas both in Chinese and English. On transcripts in Chinese, grades must be listed numerically or in Chinese characters. Letter grades are not acceptable. On diplomas, it must be stated that you were “awarded” or “granted” a Bachelor’s or Master’s degree. A graduation certificate is not sufficient. **All copies of transcripts and diplomas in Chinese must have an official original red school seal or embossed seal from the Registrar’s Office on each page, in a sealed university envelope with the seal or signature from the Registrar’s Office.**

TAIWAN: The Graduate School requires official transcripts to be issued with the grades given in numerical scores. Letter grades are not acceptable. An official transcript is one that has an original official seal from the Registrar’s Office.

INDIA, PAKISTAN, BANGLADESH AND NEPAL: The Graduate School requires certified true photocopies of each mark sheet for every examination as issued by the University or post-secondary institution. Certified true photocopies of each diploma are also needed. The university Registrar’s Office or Controller of Exams must certify photocopies.

INDIAN APPLICANTS: All individual mark sheets for each semester/year and the diplomas must be as issued by the **UNIVERSITY** you attended. The **UNIVERSITY** must certify all documents and the documents must have an original school seal and original signature of 1) The Registrar’s Office, 2) The Controller of Exams. **CONSOLIDATED MARKSHEETS ARE NOT ACCEPTABLE.** The US Educational Foundation in India may certify documents from India.

For most countries, the Graduate School requires official documents in both English and the native language (e.g., Greece, Italy, Spain, Portugal, South and Central America, France, French-speaking Africa and Canada, Poland, Austria, and the former Soviet Union and other countries in eastern Europe). If only one version of the document is available, the Graduate School considers the one in the native language as the official document. Both transcripts and diplomas should be submitted.

In some countries, universities issue official documents in English. This is especially true for the commonwealth nations. Native language versions are not necessary in these cases (e.g., Korea, Philippines, Sri Lanka, English-speaking Africa, India, Nepal). Diplomas in the native languages are required from Malaysia, Brunei and Indonesia. Educational documents from Ireland and United Kingdom are issued in letter format and must provide the results of the applicant’s final examination (e.g., first class or second class division).

ENVIRONMENTAL RESOURCES AND POLICY PhD PROGRAM APPLICATION

Please print or type

NAME _____ **DATE** _____
(last) (first) (mi)

INTENDED ENTRY DATE SPRING 20 _____ FALL 20 _____

EDUCATIONAL BACKGROUND: List all colleges you have attended to date, LATEST FIRST

College	
Major	
Degree	

Dates attended	
Minor	
Date granted	

College	
Major	
Degree	

Dates attended	
Minor	
Date granted	

College	
Major	
Degree	

Dates attended	
Minor	
Date granted	

GRE Verbal _____ Quantitative _____ Analytic _____ Date taken _____

TOEFL _____ Date taken _____

GPA _____
(undergraduate) (graduate)

AREA OF CONCENTRATION: If you have more than one area of interest, numerically rank order

- _____ Earth and Environmental Processes
- _____ Energy and Mineral Resources
- _____ Environmental Policy and Administration
- _____ Forestry, Agricultural, and Rural Land Resources
- _____ Geographic Information Systems and Environmental Modeling
- _____ Water Resources

LIST POTENTIAL ADVISOR(S) FROM THE ER&P FACULTY LIST

INDICATE WHICH OF THE FOLLOWING PREREQUISITES YOU HAVE TAKEN

- _____ Graduate-level course in Statistics
- _____ Undergraduate-level course in Calculus
- _____ Undergraduate-level course in Chemistry
- _____ Undergraduate-level course in Geology or Physical Geography
- _____ Undergraduate-level course in Ecology
- _____ Upper-level undergraduate course in Resource Economics
- _____ Graduate-level course in U.S. Environmental Policy, Politics, or Environmental Law

HOW DID YOU HEAR ABOUT THE ENVIRONMENTAL RESOURCES AND POLICY PhD PROGRAM?

GRADUATE STIPEND:

Do you wish to apply for the graduate assistantship award? All applicants will be considered for an award if they so indicate.

_____ Yes _____ No

SUPPLEMENTARY DATA:

List publications, thesis title(s), papers read at professional meetings, training conferences or workshops conducted, grants, funded research employment relevant to your professional interest, professional memberships, scholastic awards, etc. Attach ADDITIONAL pages if necessary.

Please return to: **Environmental Resources and Policy**
Mail Code 4637
Southern Illinois University Carbondale
405 W. Grand Avenue
Carbondale, IL 62901-4637 U.S.A.

International students send by Air Mail

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Environmental Resources and Policy PhD Program

STUDENT: Please read and complete the information below before giving it to your evaluators.

Name of applicant _____ Date _____

I give permission to this evaluator to write a letter of recommendation to the ER&P co-Directors at Southern Illinois University Carbondale and to include my grades and academic performance in this letter.

I waive do not waive my right to review a copy of this letter at any time in the future.

Signed _____ Date _____

EVALUATOR: Please complete the remainder of this form and send it to the address on page two.

Length of time that you have known the applicant (in years) _____ When? _____

In what way did you know the applicant (supervisor, teacher, advisor, member of thesis committee, thesis director)? _____

If teacher, please list the courses.

If you were the director or a member of the thesis committee, would you comment on the creativity demonstrated? Please evaluate the work (publishable, etc)

On the rating system below, please rate the applicant in the following manner: 0-insufficient knowledge for a fair rating; 1-below average; 2-average; 3-above average; 4-outstanding.

General

	0	1	2	3	4
1. Knowledge of course material					
2. Intellectual curiosity					
3. Self-esteem, pride in work					
4. Vigor, initiative, industry					
5. Dependability					
6. Imagination or insight					
7. Emotional control, social maturity					
8. General all-around ability					

Research and Creative Ability

	0	1	2	3	4
1. Ability to read and evaluate literature in his/her field					
2. Ability to organize time to meet study, research or other creative activity					
3. Ability to pursue research or creative activity effectively and without close supervision					
4. Memory for data, concepts, and authors					
5. Capacity for clear oral expression					
6. Capacity for clear written expression					

What is your evaluation of the applicant's past academic achievement, present motivation, and future potential in the chosen field of graduate study and professional work?

Please add any other comments that you think might be relevant in evaluating the applicant for admission to graduate studies and for financial support of those studies.

Please rank the student with others you have known in the past five years.

Lower 50%	50-70%	70-85%	85-95%	Upper 5%

Date _____

Name _____ Signature _____
(please print or type)

Institution _____ Position _____

City _____ State _____ Zip Code _____

Please return this recommendation to: **Environmental Resources and Policy**
Mail Code 4637
Southern Illinois University Carbondale
405 W. Grand
Carbondale, IL 62901-4637



Graduate School Southern Illinois University Carbondale

Information Sheet for Application for Admission ---International Forms

Please review thoroughly the general information provided below.

The Campus

Southern Illinois University Carbondale is 100-miles southeast of St. Louis, Missouri. The University was chartered in 1869 and is fully accredited by the North Central Association of Colleges and Secondary Schools. There are approximately 22,300 students enrolled. International students total more than 1,300 representing 103 countries.

Educational Records

All applicants must submit official transcripts of all universities attended. U.S. schools must send their transcript directly to the Department. A transcript from a foreign school must be certified by an officer in the Registrar's Office of the school issuing the document. Photocopies without this certification will not be accepted. Applicants are advised to maintain contact with their major department. Failure to do this may make it impossible for the department to take any action on your application. PLEASE USE THE SAME FAMILY NAME ON ALL MATERIALS AND CORRESPONDENCE SUBMITTED.

TOEFL

All graduate students whose primary spoken language is not English must obtain a score of 550 or better on the TOEFL in order to be considered for admission. A 600 TOEFL is required in a few programs. Completion of an intensive English program will not substitute for the TOEFL. The TOEFL must have been taken no more than 24 months prior to the semester for which the applicant is seeking admission. If a foreign-born applicant has recently completed at least 100 semester hours of graded coursework at an accredited institution in the United States of America, the applicant will be given the same consideration for admission to a graduate degree program as a U.S. citizen, in regard to the use of English as a foreign language. For information on the TOEFL write to : Test of English as a Foreign Language, Box 899, Princeton, New Jersey 08540, U.S.A.

International Students and Scholars

International Students and Scholars provide a wide range of services and programs for international students. They are located at 860 Lincoln Drive in the Northwest Annex, Wing B, Room 133, Carbondale, Illinois 62901, and may be contacted about housing, financial, and other general questions.

Financial Resources

If you are a student new to SIUC, you should have assured financial resources of not less than \$29,500.00 (United States dollars) for each year you are to be a student at the University. Estimated minimum expenses (exclusive of travel cost) are:

Room and Board (12 months) (varies)	\$10,000.00
Tuition and Fees	<u>\$19,500.00</u>
Total	\$29,500.00

Graduate Students from abroad will be considered for fellowship or assistantship awards in open competition with American students on the basis of scholarship. These awards provide financial support in varying amounts for the academic year plus remission of tuition but not other fees. Assistantships are subject to income taxation. Applications forms for either award may be requested from the major department and must be returned to the major department by February 1 to be considered for the fall semester.

Admission Procedure

Your application for admission to SIUC should include the following information:

1. An application form.
2. Financial Statement (reverse side of this page).
3. Your official academic credentials.
4. Official TOEFL report, if required, sent from Educational Testing Service.
5. Three letters of recommendation from your major professors if requested by the department.
6. Other information as deemed necessary by the Graduate School and your major department.

APPLICANTS ARE ADVISED TO SUBMIT THEIR APPLICATIONS AT LEAST SIX MONTHS PRIOR TO THE TERM IN WHICH THEY ARE SEEKING ADMISSION. FAILURE TO DO SO MAY RESULT IN YOUR NOT BEING ADMITTED FOR THE TERM IN WHICH YOU ARE SEEKING ADMISSION.

CONFIDENTIAL REPORT
Southern Illinois University Carbondale

Financial Statement for Graduate International Students

NOTICE: This form must be submitted with the application form. Until you show that you have satisfactory arrangements to meet your financial obligations at SIUC, you will not be admitted.

Student Name: Mr. Ms. Mrs. (Family Name) _____ Nationality: _____
(First) (Middle)

Current Address: _____

Proposed Department: _____ Enrollment Date: January June
 August Year _____

Have you previously attended SIUC? Yes No Degree(s) sought: Master's Ph.D.

Are you a resident Alien? Yes No

If you are now in the United States, what type of visa do you hold?

Student "F" Visa, Exchange "J" Visa, Visitor Visa, Other _____

NOTE: 1. Before you can be fully admitted, it is necessary for you to indicate that a minimum of U.S. \$29,500.00 will be available to you for each year of your proposed course of study at SIUC.

2. Due to currency exchange difficulties, we require certain students to advance at least one year's expenses to the university. We will notify students who fall into this category.

Source of Funds: Please complete section A, B, or C below.

The persons responsible for financing your education (A or B below) must sign this form on the appropriate line below and furnish us with official documentation of funds and amounts via a recent bank statement or letter from the sponsoring organization.

A. Personal Sources: (Parents, Friends, or Relatives)

This is to certify that I, _____, will provide funds in the amount of U.S. \$_____ per year for _____ during his/her studies at SIUC.
(Name of Student)

Signature of sponsor: _____; Relationship: _____

Address: _____

B. Organization furnishing financial assistance: (Government grants or other sources)

A scholarship or fellowship

Effective Dates:

Amount of award: U.S. \$_____

From _____ To _____

Source of funding _____

C. SIUC Assistantship or Fellowship: _____ Are your studies totally dependent upon
(Department to which you have applied) award? Yes No

Dependents/Health Insurance

Are you Married, Unmarried? If married, do you plan to bring your spouse and/or children to the U.S.? Yes No

IMPORTANT: If you bring your family to the U.S., we require that you show proof to the U.S. Consulate of financial resources for their support in the amount of U.S. \$3,000 per year for a spouse and U.S. \$1,500 per year for each child. SIUC also requires that you purchase health insurance for any dependents that join you in the U.S. for the duration of their stay. (For more information, contact International Students and Scholars.)

*To be signed by student: I certify that the statements given by me in this form are complete and accurate. Furthermore, I take all financial responsibilities should my source of funding (as specified above) stop.

(Signature of Student)

(Date)

Please note: If you have any questions pertaining to the requirements for obtaining a financial clearance for admission, please contact Ms. Michelle Neill in the International Students and Scholars Office (ISS) at (618) 453-7663 or mneill@siu.edu. Her fax # is (618) 453-7660.